

# **Minutes of the Meeting of the Warwickshire Health and Wellbeing Board held on 2 May 2018**

## **Present:-**

### Warwickshire County Councillors

Councillor Izzi Seccombe OBE (Chair)

Councillor John Holland

### Warwickshire County Council (WCC) Officers

Nigel Minns (Strategic Director for People Group)

John Linnane (Director of Public Health and Strategic Commissioning)

### Clinical Commissioning Groups (CCG)

Gill Entwistle (South Warwickshire CCG)

Dr Sarah Raistrick (Coventry and Rugby CCG)

Dr Deryth Stevens (Vice Chair, Warwickshire North CCG)

### Provider Representatives

Mike Williams (Coventry & Warwickshire Partnership Trust)

### Healthwatch Warwickshire

Robin Wensley

### NHS England

Rachael Danter

### Borough/District Councillors

Councillor Tony Jefferson (Stratford District Council)

Councillor Barry Longden (Nuneaton and Bedworth Borough Council)

Councillor Andrew Thompson (Warwick District Council)

## **1. General**

### **(1) Apologies for Absence**

Councillors Les Caborn and Jeff Morgan (Warwickshire County Council)

Dr David Spraggett (South Warwickshire CCG)

Philip Seccombe (Police and Crime Commissioner)

Prem Singh (George Eliot Hospital)

Councillor Margaret Bell (North Warwickshire Borough Council)

Andrea Green (Warwickshire North and Coventry and Rugby CCG)

Andy Hardy (UHCW and Better Health, Better Care, Better Value)

Kath Kelly (George Eliot Hospital)

### **(2) Members' Declarations of Pecuniary and Non-Pecuniary Interests**

None

### **(3) Minutes of the Board Meeting held on 10 January 2018**

The Minutes were agreed as a true record.

#### **(4) Chair's Announcements**

The Chair welcomed new Board members in attendance, Dr Sarah Raistrick (Coventry and Rugby CCG) and Rachael Danter (NHS England). She reported that the new representative for George Eliot Hospital (GEH) would be Prem Singh, recording the Board's thanks to Chris Spencer, the previous GEH representative. The Chair welcomed Rachel Barnes, Health and Wellbeing Delivery Manager to her first Board meeting and confirmed that Jane Coates had been appointed as the Year of Wellbeing Delivery Manager.

## **2. Warwickshire Pharmaceutical Needs Assessment 2018**

The Committee received a report and presentation from Rachel Robinson, Associate Director of Public Health, NHS Warwickshire North/Coventry and Rugby CCGs. The Pharmaceutical Needs Assessment (PNA) provided an assessment of the pharmaceutical services currently provided in Warwickshire. In September 2017, the Health and Wellbeing Board (HWB) agreed to an update of the PNA. It then considered and made amendments to the draft document at its meeting in January 2018. The PNA subsequently went out to consultation and responses to that consultation were considered by the PNA steering group and changes incorporated where appropriate. In accordance with the authority delegated by the Board in January, the Health and Wellbeing Board Sub-Committee met on 22 March to consider and approve the final Warwickshire PNA for publication.

The HWB had approved that a Pharmacy Steering Group (PSG) be established to monitor and support delivery of the recommendations included within the PNA, updating the Board periodically. The PNA made a number of recommendations including ongoing monitoring of services and housing sites, to assess the need for supplementary PNA statements. The report highlighted a need to raise awareness, signposting and online information to promote the pharmacy services currently available. The PSG would act as a reference group for other health and wellbeing programmes working with pharmacy. The draft terms of reference were discussed at the final PNA steering group meeting on 23rd April and were submitted for consideration by the Board.

Questions and comments were submitted regarding the composition of the PSG. There would be regular updates to the HWB, to provide assurance. The importance of NHS England being represented on the group was stated. It was questioned how the health sector engaged with planning authorities, to ensure they were aware of planned residential developments and received infrastructure contributions for new or expanded services. This was applicable to both pharmacy and other primary care services. Linked to this point was ensuring that the new services were located in the correct areas. The provision of electronic rather than paper based prescriptions was also suggested.

A further presentation was provided by Anna Nicholls, Interim Deputy Head of Commissioning (Primary Care), NHS England (NHSE). This provided the Board with information about NHSE direct commissioning and its budgets. The presentation included the data for Warwickshire on service provision for dental, ophthalmic, optometry, pharmacy, Section 7A Public Health services, flu immunisation uptake and general medical services. There was discussion about the variable take up levels across Warwickshire of the flu immunisation and the negative impact that incorrect social media posts had caused. The national news relating to missed breast screening

was raised. It was questioned if funding for pharmacy had reduced. Satyan Kotecha, Local Professional Network (Pharmacy) Chair for the West Midlands confirmed that this was the case, adding that there was an objective for pharmacy to move from a dispensing/supply function to be more of a clinical function.

The Chair asked that NHSE provide information for the Coventry and Warwickshire area, detailing its spending on services. It would be helpful if this could be supplied in time for the September Board meeting, when it would also be considering the CCG commissioning intentions.

### **Resolved**

That the Board notes the update on the 2018 Warwickshire Pharmaceutical Needs Assessment and agrees the terms of reference and membership of the Pharmacy Steering Group, including that NHS England is an integral part of that group.

### **3. Health and Wellbeing Annual Review 2017/18 and Planning Approach 2018/19**

Rachel Barnes, Health and Wellbeing Board (HWB) Delivery Manager introduced this item. The Board had agreed that the current HWB strategy would conclude in March 2018 and a new strategy would be established. In 2017/18 national policy changes and local decisions had created opportunities for a 'step change' in the way the HWB worked, including:

- Establishment of the Place Forum and development of a 'Place Plan'
- Commitment to Prevention and the Year of Wellbeing in 2019
- Conclusion of the 2014-19 Commissioning Intentions Plan
- Development of Integrated Care Systems
- Refresh of the Better Health, Better Care, Better Value programme
- Commitment to Health and Housing.

The role of the Board in capitalising on this opportunity, securing the necessary alignment of across partners and drawing the respective elements together was critical. The report outlined the proposed approach to:

- Reporting on the 2014-18 HWB Strategy;
- Reporting on the HWB Delivery Plan for 2017/18; and
- Developing the new HWB Strategy and HWB work programme for 2018/19 for discussion.

A draft of the proposed document had been circulated for the Board's initial consideration and feedback. It would be discussed formally at the September Board meeting. A suggestion was made to have regard to the local plans of district and borough councils. There was a need to reduce reliance on the private motor car, to encourage use of public transport and for people to take more exercise. Current transport proposals for additional roads did not contribute to this. Dr John Linnane, Director of Public Health and Strategic Commissioning confirmed that his department did work with transport colleagues. He used the example of Combined Authority schemes to encourage use of public transport and the out of hospital commissioning work which enabled a review of how services were delivered.

The format of the draft document was welcomed overall. As this would be a public facing document it was suggested that the second page, explaining how the document worked, should be reviewed.

## **Resolved**

That the Board supports the direction for the Health and Wellbeing Annual Review 2017/18 and proposed planning approach for 2018/19, to enable greater strategic alignment and integration of planning and activity across the system.

### **4. Joint Strategic Needs Assessment**

Spencer Payne, WCC Insight Service Manager provided an update on the Joint Strategic Needs Assessment (JSNA). At its meeting on 10 January 2018, the Board endorsed the delivery model for phase three of the JSNA programme with needs assessments across the County. The update described the initial work on the first wave of five place-based needs assessments. There had been targeted activity to ensure local engagement and a table in the report listed the agreed needs assessments and sponsors / leads for each area.

A working group had been established to coordinate the delivery of the programme and it met for the first time on 13th March. The programme leads were holding initial steering group meetings during April or May. Their work programme would be monitored through the JSNA Strategic Group with further updates provided to future Board meetings.

Councillor Barry Longden asked for a map to be provided showing the exact area covered for the JSNA scheme in Nuneaton Central, which would be provided. John Linnane paid tribute to the significant work undertaken by Spencer Payne and his Insight team. These sentiments were endorsed by the Chair who added that this work was being well received.

## **Resolved**

That the Board notes the update on the Joint Strategic Needs Assessment place-based assessments.

### **5. Feedback from the Spring Workshop (Joint Place Forum)**

John Linnane presented a report from the joint workshop held on 7 March 2018. This was the second Place Forum involving the Warwickshire and Coventry Health and Wellbeing Boards. There were over 40 attendees representing a wide range of organisations.

The main aims and outcomes from the session were reported. It provided the opportunity to update on changes in the system and to strengthen place-based working. It included a presentation on Integrated Care Systems by NHSE, the draft refreshed Concordat and system design and an update on the Year of Wellbeing. A series of actions shown in an appendix to the report would be added to the Place Plan.

The Concordat and Place Design would be updated following the feedback received at the Spring Workshop, with the aim of presenting draft versions at the next Place Forum in July 2018. Dr Linnane urged all members of the Board to attend the July Forum. The Chair spoke of the good working relationship and energy between the two boards. Councillor Holland asked whether the decision to review the Concordat after just 18 months and particularly to remove references to financial aspects would affect its transparency. The Chair noted this point and explained the rationale for revising the

document. In response to a further question from Dr Deryth Stevens, it was confirmed that the Place Plan rolling actions were still in progress and would be considered further in July.

### **Resolved**

That the Board notes the feedback from the Joint Coventry and Warwickshire Place Forum held on 7 March 2018.

## **6. Coventry and Warwickshire CAMHS Local Transformation Plan: Year 2 Refresh**

Andrew Sjurseth, WCC CAMHS Commissioner presented a report which gave background on the Local Transformation Plan (LTP) and the funding provided to improve outcomes for children and young people with mental health problems. The Coventry and Warwickshire area had been allocated annual funding of £1.7m for each of five years.

Governance and oversight of the LTP was provided by the Coventry and Warwickshire CAMHS Transformation Board. NHS England required each LTP to submit an annual refresh of their local plan. As part of this submission, NHS England expected Health and Wellbeing Boards to be sighted on the refreshed plan and act as one of the signatories to the document. It was decided that endorsement from this Board should occur following NHS England assurance of the refreshed LTP. NHS England had approved this approach and its assurance was obtained in December 2017.

The year two refresh document was submitted. It detailed the progress made in year two of the five year plan and set out priorities for year three. Year three of the LTP coincided with the start of the new Warwickshire children and young people's emotional well-being and mental health service for 0-25 year olds, known as Rise. This new service has a two year implementation period running until August 2019. Consequently, the priority themes in year three of the LTP were aligned against the Implementation Plan for the new service.

It was noted that a joint task and finish scrutiny group had been commissioned to review the implementation of the new service and it would report its findings to meeting on 12 June. A copy of the completed review report would be supplied to the Board. A CCG representative noted that there had been a reduction in waiting times, although not as much as was hoped. On behalf of the service provider, Mike Williams referred to the increasing service demands and reducing funding allocations.

### **Resolved**

That the Board:

- 1) Endorses the Coventry and Warwickshire Child and Adolescent Mental Health Services Local Transformation Plan refresh for year two.
- 2) Notes that a refreshed CAMHS Local Transformation Plan for year three is likely to require sign off from the Health and Wellbeing Board in October 2018.

## **7. Health and Wellbeing Board Forward Plan**

The Board reviewed its forward plan for 2018/19. This listed proposed items for formal board meetings and the focus of the workshop sessions. Updates would be presented to each meeting for the Board to review. Additional items proposed for consideration in 2018/19 were updates on the Pharmacy Steering Group and LGA Upscaling Prevention. The Chair reiterated the earlier request for additional information from NHS England on its service spending across Coventry and Warwickshire.

### **Resolved**

That the Board updates its Forward Plan as indicated above.

## **8(a). Better Health, Better Care, Better Value Programme**

An update was presented by Brenda Howard, the Programme Director for Better Health, Better Care, Better Value (BHBCBV). She spoke about the alignment of the BHBCBV work streams with that of the Place Forum, referring particularly to the upscaling prevention work stream.

The Chair referred to locality working and endeavours to get synergy across the local health and wellbeing system. Dr Sarah Raistrick of Coventry and Rugby CCG confirmed that there was unanimous support to this approach from the Coventry HWB and John Linnane added that Coventry City Council was using the same place-based approach to its Joint Strategic Needs Assessments.

A question was asked about the Mental Health Investment Standard. This was a requirement for CCGs to increase their investment in mental health services in line with their overall increase in allocation each year. Gill Entwistle confirmed that all CCGs were required to send to NHSE an estimate their anticipated spending at the start of the year and then send details of actual spending for comparison. She offered to circulate this information for her CCG to the Board. Rachael Danter of NHSE confirmed this, adding that there was an increased focus nationally on mental health, so it was expected that there would be a shift in targeting of expenditure.

### **Resolved**

That the Board notes the report.

## **8(b). Warwickshire Better Together Programme**

John Linnane provided an update on the Warwickshire Better Together Programme. This included a review of performance during 2017/18. Locally the focus sought to improve performance in the four key areas measured against national performance metrics, being:

- Reducing Delayed Transfers of Care
- Reducing Non-Elective Admissions (General and Acute)
- Reducing admissions to residential and care homes; and
- Increasing effectiveness of reablement

Detailed data was provided for each of these areas. Further sections of the report set out the 2018/19 targets and an update was provided on the additional funding

allocation for Disabled Facilities Grants, with £400,000 allocated to district and borough councils across Warwickshire.

The Board discussed the progress on reducing delayed transfers of care, the overall improving position and the impact of winter pressures. It was noted that Warwickshire's population had more elderly people than the national average. There was an increasing number of residents aged over 85 which presented additional challenges for some services. A particular point was the number of frail elderly people arriving at acute hospitals by ambulance. Related to this, reference was made to the NHS 111 service and the potential for some people to use ambulance services inappropriately. It was suggested that this could be an area for reference to the health scrutiny committee or the specialist blue light collaboration group. The Chair of the health scrutiny committee, Councillor Wallace Redford was in attendance. He spoke of the previous difficulty in getting requested information from the West Midlands Ambulance Service (WMAS). Councillor Holland considered there was the potential for ambulance staff to undertake additional roles, reducing the impact for other parts of the health system. A brief explanation was given of the commissioning arrangements for WMAS.

### **Resolved**

That the Board notes:

- 1) The progress of the Better Together Programme in 2017/18 to improve performance against the four national Better Care Fund (BCF) areas of focus.
- 2) The performance targets for 2018/19.
- 3) The additional funding relating to the Disabled Facilities Grant.

## **9. Any Other Business (considered urgent by the Chair)**

Dr John Linnane referred to the recent increase in cases of measles in the region and nationally. There had been 11 cases in Warwickshire and this was an area for further Board discussion. Vaccinations were available from GPs and there was an assurance role for Public Health.

Rachel Barnes advised that a presentation would be provided at the September Board meeting on the work of the Warwickshire North Health and Wellbeing Partnership. She publicised a series of development network sessions for leaders in health and social care across the West Midlands. Those wishing to attend should email [England.WMChairs@nhs.net](mailto:England.WMChairs@nhs.net).

The meeting rose at 3.20pm

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Chair